

## CONSULTING AGREEMENT

### THE PARTIES

This Consulting Agreement ("Agreement") is made effective as of \_\_\_\_\_  
by and between:

**Consultant:** Melissa Towarak as Independent e. Consultant (I.e.C) with a contact number of (907) 953-3115, mailing address of P.O. Box 2792, Soldotna, AK 99669 and email address of [melissa@ieconsultant.net](mailto:melissa@ieconsultant.net) or [independent.e.consultant@gmail.com](mailto:independent.e.consultant@gmail.com).

**Client:** \_\_\_\_\_ with a contact number of \_\_\_\_\_.

### SERVICES

The Consultant's services are summarized down below:

**\*Meet and Greet:** deposit, as mentioned below, is required to pursue the Client's electronic goal to achieve.

**\* Plan of Action:** the goal provided by the Client and reaching a mutual conclusion date that may change with the Client's needs. Part of the **Plan of Action** will determine the fee and length of the project. Another contract will be needed for separate projects, unless specified as a "Special Project".

### PROJECT

The determinization of a **defined project** will be discussed and agreed upon before setting an agreed service charge: *hourly, daily, monthly, or special project* (See Fees below).

### DEPOSIT

A deposit fee of **\$75** will be invoiced to the Client by the Consultant on the first consulting services as mentioned above.

### FEES

The following are the service fees:

- 1) Deposit = \$75
- 2) Additional hours \$50 after deposit or
- 3) Daily, monthly, or *special projects* will be discussed for completion of the Client's goal.

(*Special projects* will be upon the Client's, **\*exclusive\***, overall goal or services needed to reach her/his goal for the project.) [**Exclusive**- not divided among or brought to bear on more than one project, object, or objective]

### RELATIONSHIP BETWEEN THE PARTIES

The Parties agree that the Consultant in this Agreement is an **independent contractor** where the Consultant provides the services and acts as an independent contractor. Under no circumstances shall the Consultant be considered an employee.

### STIPULATION

The Parties agree and understand that this Agreement is **NOT** restrictive and that the Parties are entitled to enter into other similar agreements with other parties.

**OWNERSHIP and CONFIDENTIALITY**

The Parties agree that all work created by the Consultant, in terms of her performing the services, will remain the exclusive property of the Client. Upon signing the Agreement, the Client also agrees that a copy of her/his work may be used as **an anonymous** portfolio file for the Consultant.

All terms and conditions of this Agreement and **any materials and passwords** provided during the term of the Agreement must be kept confidential by the Consultant.

Disclosing or using **this information and passwords**, for any purpose beyond the scope of this Agreement, or beyond the exceptions set forth above, is expressly forbidden without the prior consent of the Client.

**ENTIRE AGREEMENT**

This Agreement shall be effective on the date of signing this Agreement and will end on an agreeable end-to-end project.

This Agreement contains the entire agreement and understanding among the Parties, with respect to the subject matter, and all prior agreements, understandings, inducements, and conditions, express or implied verbally, or written, of any nature whatsoever with respect to the Client's project.

**SIGNATURE AND DATE**

The Parties agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**CLIENT**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CONSULTANT**

Name: Melissa Towarak \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTES or QUESTIONS about the Agreement or the Client's project:**